

Virginia Sexual and Domestic Violence Program Professional Standards Committee

Approved Meeting Minutes

Shelter for Help in Emergency's Community Outreach Center
Charlottesville, VA
June 19, 2018

Members Present:

Rebecca Weybright, Executive Director, SARA Charlottesville
Jennifer Bourne, Director, Clinch Valley Community Action Agency
Tamy Mann, Executive Director, Safehome Systems
Mary Carter Lominack, Executive Director, Shelter for Help in Emergency
Teresa Christin, Director, Avalon
Linda Ellis-Williams, Director of Programs, YWCA of Central Virginia
Kristina Vadas, Victim Services Program Coordination Supervisor, DCJS
Kristi VanAudenrove, Executive Director, VSDVAA

Absent Members:

Rebecca Lee, Chief Program Officer, YWCA of Richmond
Regina Pack Eller, Executive Director, Family Resource Center
Kandy Freeman, Assistant Executive Director, Madeline's House
Caroline Jones, Executive Director, Doorways for Women & Families
Cathy Easter, Executive Director, Safe Harbor

Others Present:

Thomas Fitzpatrick, Division Director, Programs and Services, DCJS
Courtney Meyer, Professional Standards Coordinator, DCJS

Welcome & Remarks

The meeting started at 10:16 am without a quorum present.

Membership

Tamy Mann reported that Rebecca Lee decided that it was best for her to resign from the committee at this time. Ms. Lee was appointed by the Advisory Committee and they will be able to appoint a new member to fill her vacancy at their September meeting. Kristi VanAudenrove provided an update on the Action Alliance filling their vacant spot on the committee and she reported that in July they will be voting in Debra Evans from the City of Alexandria's Department of Community & Human Services. The Professional Standards Coordinator reported that the Advisory Committee was able to appoint a new member at their

June 5th meeting to fill the vacancy of Elvira de la Cruz. The new member is Cathy Easter from Safe Harbor. Ms. Easter will be in attendance at the committee's July meeting.

Update: Advisory Committee's June 5th Meeting

Caroline Jones was unable to attend this meeting; therefore, Rebecca Weybright provided a brief report on how Ms. Jones' presentation to the Advisory Committee went on June 5th. Ms. Weybright described how Ms. Jones did a great job. Kristina Vadas echoed Ms. Weybright's report on Ms. Jones' presentation to the Advisory Committee.

This led to a discussion about how frequently the committee should present to the Advisory Committee. Thomas Fitzpatrick discussed how the Advisory Committee had recently updated their by-laws regarding the Advisory Committee's relationship to the Professional Standards Committee. Some members suggested reporting to the Advisory Committee once a year. Ms. VanAudenhove suggested that the committee not commit to once a year and instead only present to the Advisory Committee when there is something to report on. The majority of the members agreed that it would be best to only present to the Advisory Committee when there is something to report on.

Approve Minutes from May 2018 Meeting

Ms. Mann presented the May 15, 2018 minutes for members to review. There was not a quorum present, so the approval of the May 15, 2018 will be tabled to the July meeting.

Draft Performance Measures

The committee began with the Community Engagement section. One member who had worked on the section in a group at the May meeting reported that they did not have time in between meetings to add more to the Community Engagement standards. The committee reviewed the Community Engagement section and no one had any measures to add to those standards.

The committee broke into two groups of three for an hour and a half, one group worked on measures for the Crisis Intervention standards and the other group worked on measures for the Advocacy standards. The Crisis Intervention group then shared the measures they had developed and the committee as a whole discussed each measure. Then, the Advocacy group shared the measures they had developed and the committee as a whole discussed each measure. For this part of standard #14, "*The identity of survivors sheltered by the Sexual and Domestic Violence Agency will be protected from public knowledge and from inclusion in a third-party database,*" the committee discussed changing the wording later.

Draft Application

The Professional Standards Coordinator shared a draft application for the committee to review. This sparked a discussion regarding the process for accreditation and the timeline for when everything will be completed and ready for programs to begin applying for accreditation. This led to a discussion on site visits (when they would occur and who would do them), provisional versus full accreditation, and when applications should begin being received.

Community Forum

After discussing the application process, the committee discussed the in-person community forum in September. Many members thought an in-person community forum would not be obtainable by September because they did not think the committee would have all the answers to most of the questions that could be brought up by the programs in attendance. The committee decided to have an online feedback period during September and wait to hold the in-person community forum. The committee discussed the possibility of having the “final” draft of the standards and measures as the main focus for the Action Alliance’s Directors Forum on November 29th. Ms. VanAudenhove said the agenda for the Director’s Forum in November has not been determined yet and that the committee could utilize the session to receive further feedback on the “final” draft of the standards and measures. Since a quorum was not present, an official decision was not made; however, the majority of the committee members present were in agreement to not have an in-person community forum in September and instead have the online feedback happen in September.

Closing Remarks

Ms. Mann asked the Professional Standards Coordinator to assign each member three standards to work on cleaning up the measures for those standards as homework to be completed by the July meeting. The meeting adjourned at 4:06pm.

Actions before next meeting

The Professional Standards Coordinator will send Debra Evans an onboarding packet and assign each member three standards to work on cleaning up as homework.

Public Comment

No members of the public were present.

Next Meeting: Tuesday July 17, 2018

10am-4pm

Shelter for Help in Emergency in Charlottesville, VA