



## Committee On Training

Patrick Henry Building  
East Reading Room  
1111 E. Broad Street  
Richmond, VA 23219

### MINUTES

December 5, 2024

#### Members Present

Superintendent William Smith (Chair)  
Ms. Renee Maxey (Vice-Chair)  
Ms. Mary Biggs  
Mr. Lamont Carrington  
Sheriff Michael Chapman (virtual)  
Chief Maggie DeBoard  
Officer Bennie Evans, Jr. (virtual)  
Mr. Jagdish Katyal  
Mr. Edward Macon (proxy for Karl R. Hade)  
The Honorable Anthony C. Williams

#### Members Absent

D. Bradley Marshall (Vice Chair)  
Sheriff C. O. Balderson  
Ms. Ebony Clark  
Ms. Robin Deiulio  
Ms. Maria Jankowski  
Captain Clifford Kincaid  
Dr. Sesha Joi Moon  
Mr. Bryan Porter  
Ms. Ashley Waddell

#### 1. Call to Order.

Superintendent William Smith called the Committee on Training (COT) meeting to order at 10:00 A.M.

##### 1a. Roll Call-Zoom Participants and reasons for virtual participation:

- Sheriff Michael Chapman: scheduling conflict and over 60 miles from meeting location
- Officer Bennie Evans, Jr.: training at NVCJTA as well as over 60 miles meeting location

#### 2. Approval of past minutes.

A motion to approve the minutes as submitted was made by Ms. Mary Biggs and seconded by Hon. Anthony Williams. The motion passed unanimously.

#### 3. Division Update.

Mr. Harvey Powers, Director, Division of Law Enforcement, provided updates to the Committee regarding the Law Enforcement Division and training updates.

##### -Division Staffing:

- Frank Pitzer has been promoted to Field Services Manager
- Dawn Wright filled the vacancy in Roanoke
- Kristi Shalton has been promoted to Decertification and Regulatory Supervisor

-Graduations attended: Prince William County, Skyline Criminal Justice Academy, just to name a few. Northern Virginia Criminal Justice Academy next week, Crater Criminal Justice Academy, and Southwest in Bristol.

-Division staff recently oversaw the upgrading of the WMATA Police Department's Criminal Justice Academy; now cover BLE training; the only PD in the US that must comply with three separate state level protocols for BLE, three separate sets state level laws to guide instruction (Virginia, Maryland, DC).

-2 police academies unveiled new LE training facilities: NNPD and Crater Criminal Justice Academy

-Division is preparing for the upcoming legislative session which starts on January 8, 2025.

-Update on Model Lesson Plans; this monumental task was left to a single position (Brandon Williams); 2 DOJ grant funded positions will be added to the team

-Division will be coordinating two different conferences this year: Academy Director's and Instructor's Conference in the spring and Co-Responder Teams of the state in the fall.

-End of report.

#### **4. Old Business**

**Superintendent** Smith reported that there was no old business.

#### **5. New Business**

##### **1. Re-Certification of Certified Crime Prevention Community-City of Newport News**

-Tina Sumpter, DCJS, requested the City of Newport News be re-certified as a Certified Crime Prevention Community after having met all the required objectives for re-certification. A motion to approve the recommendation was made by Mr. Anthony Williams, seconded by Ms. Renee Maxey. The motion passed unanimously.

Representatives present from Newport News. Chief Drew spoke briefly.

##### **2. Revisions to Compulsory Minimum Training Standards for Dispatchers**

-Lois Kinch, DCJS, proposed revisions to the Compulsory Minimum Training Standards for Dispatchers. A motion to approve the proposed revisions was made by Ms. Mary Biggs, seconded by Officer Bennie Evans. Also includes the field training standards as well. The motion passed unanimously.

#### **6. Public Comment**


There was no public comment.

#### **7. Next Meeting.**

March 13, 2025 @ 10:00 A.M.

#### **8. Adjournment**

Superintendent Smith asked for a motion to adjourn the meeting which was made by Ms. Mary Biggs, seconded by Ms. Renee Maxey. The meeting was concluded at 10:24 A.M.

Approved:  Date: 3-13-2025  
Chair